Research Project Navigation Tool **Guide**

Provides quick access to tools, resources, policies and more to support researchers throughout the project lifecycle

Montefiore Einstein

EDUCATION AND TRAINING

- CITI
- HIPAA
- iRIS System
- Epic-Velos
- Cayuse
- REDCap
- ATLAS
- Research Financial Systems & Procurement
- Blood-Borne Pathogens Training
- Laboratory Safety
- Hazardous Communications
- Dangerous Goods Shipping
- Greenphire Clincard Participant Reimbursement
- Clinicaltrials.gov
- Join Listservs
- Protocol Builder
- Library Resources

PLANNING AND DEVELOPMENT

- Project Development: Study Design, Study Population, Collaborations
- Funding Opportunities
- Data Management
- Data and Safety Monitoring Plan
- Regulatory Requirements and FDA
- Recruitment
- Compliance
- Invention and Patent Protection

PROJECT SET UP OR INITIATION

- Approval Requirements
- IRB Submission
- Coverage Analysis
- Budget Development and Approval
- Research Agreement and Contracting
- Study Activation
- Fund Set Up
- Data Capture
- Velos CRMS Process
- Clinicaltrials.gov Registration
- Drug Enforcement Administration (DEA) Process
- Procurement

PROJECT MANAGEMENT

- Essential Documents, Regulatory Binder, Proper Documentation
- Participant Consenting
- Velos Registration and Tracking
- Study Status
- Epic Study Association & Billing Review
- Participant Compensation
- IRB Reporting Requirements
- Specimen Processing
- Shipping & Transport of Regulated Biological Materials
- Data Collection & Capture
- Financial Management
- Audit & Monitoring

CLOSEOUT

- Data Lock and Analysis
- Financial Reconciliation
- Publication
- Invention Reporting
- Regulatory and Other Requirements
- Clinicaltrials.gov Reporting & Status
- Record Retention & Archiving

Have questions? Contact us at HSRProjectNavigation@einsteinmed.edu