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|  **Personnel** | **Roles and Tasks** | **Emails and phone numbers** |
| **Anindita Mukherjee***Assistant Director, Funding Opportunity and Grant Development* | * Faculty profile in “PURE” research portal
* Funding opportunities and information dissemination
* Grant development, team building and planning
* Personalized grant service
* Management of GrantScoop (subscribed grant search engine)
* Templates for institutional information and data
* NYS Grants Gateway User ID, management
* All non-federal e-submission portal User ID, password and submission
 | Anindita.Mukherjee@einstein.yu.edu(718) 430-3367 |
| **Regina Janicki** *Electronic Research Administration Manager* | * AOR (Authorized Organizational Representative), SO (Signing Official)
* Application assembly and submission
* Application withdrawal request
* Cayuse System primary contact – User ID, password, application unlock
* eRA Commons issues related to submission
* eRA Commons back up for Cynthia Cardillo – User ID, password
* Final Invention Statement
* Grants.gov account and related issue
* Just-in-time submission
* Limited submission application management
* Post-submission material and communication
* No Cost Extension
* NYS Grants Gateway User ID
* OPAS submission
* Compliance communication with sponsors (IRB, IACUC, IBC)
* Other (all Federal) electronic application submission portal User ID, password and task
 | Regina.Janicki@einstein.yu.edu (718) 430-3643 |
| **Gerard Mcmorrow***Pre- award Analyst* | * AOR (Authorized Organizational Representative), SO (Signing Official)
* Budget development, review and budget revisions (pre-award only)
* Budget review for No Cost Extension
* Collaboration letter review and preparation for signature
* Face page review and processing for signature
* Indirect cost reduction/waiver, no salary support request processing
* Letter of Intent (LOI) and Statement of Work (SOW) review and processing
* Other (all non-federal including NYS Grants gateway) electronic application submission portal User ID, password and submission
* RPPR (Research Project Progress Report) review and submission via eRA Commons
 | Gerard.mcmorrow@einstein.yu.edu (718) 430-3580 |
| **Dhanonjoy Saha** *Director* | * AOR (Authorized Organizational Representative), SO (Signing Official), *Business Official (BO)*
* Policy and procedures, seminars and training
* Agreement and contract negotiation with sponsor
* Funding Opportunities for NYS grants, BAA opportunities, large grants and contracts
* Grant development and grant application enhancement
* Complex and multi-institutional and multi-PI grants
* Grants and awards data, letter of support, and certification
* International collaboration
* NYS Grants Gateway submission and approval
* Yeshiva University grants and contracts, and grant transfers
 | Dhanonjoy.saha@einstein.yu.edu (718) 430-3642 |